

Division(s): N/A

COUNCIL – 17 MAY 2016

OFFICER SCHEME OF DELEGATION

Report by the Chief Legal Officer and Monitoring Officer

Introduction

1. At its Annual Meeting, Council is required to agree the officer scheme of delegation within the Council's Constitution.

Scheme of Delegation

2. The scheme of officer delegation is contained in Part 7.2 of the Council's Constitution. The Scheme of Delegation itself gives delegated authority to the Head of Paid Service, directors and other chief officers whose titles and/or areas of responsibility are set out in Part 2, Article 13 of the Constitution. Copies of the amended sections of the Constitution have been placed in the Members' Resource Room.
3. The Constitution was fully reviewed last year and no significant changes were made to the Scheme of Delegation other than those mentioned in paragraphs 4 and 5.

Changes under Constitution Review

Part 2, Article 13 – Officers

4. Following the departure of the Chief Executive last year, the Articles were amended to reflect the service areas and post titles of the Head of Paid Service, Chief Legal Officer and Monitoring Officer.

Part 7.2 – Scheme of Delegation

5. The Scheme of Delegation has not been amended other than to reflect the senior management structure following the departure of the Chief Executive. This effectively meant, following governance reports approved by Council, reflecting the roles of the Head of Paid Service, Chief Legal Officer and the Monitoring Officer.

RECOMMENDATION

6. **Council is RECOMMENDED to note the amendments to Article 13 and to Part 7.2 of the Constitution and to approve the Scheme of Officer Delegation (Part 7.2) as amended.**

NICK GRAHAM

Chief Legal Officer and Monitoring Officer

Background papers: Nil

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May 2016